

**CONTRACT BETWEEN
NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
NASSAU COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2019-2020**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Nassau County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2019.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Nassau County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2019, through September 30, 2020, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds

and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$1,050,151 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$1,091,226, (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Nassau County
1620 Nectarine Street
Fernandina Beach, FL 32034

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These

records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k. below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Nassau County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii.* A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2020 for the report period October 1, 2019 through December 31, 2019;
- ii.* June 1, 2020 for the report period October 1, 2019 through March 31, 2020;
- iii.* September 1, 2020 for the report period October 1, 2019 through June 30, 2020; and
- iv.* December 1, 2020 for the report period October 1, 2019 through September 30, 2020.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2020, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Sherry Sayre
Name
Accountant IV
Title
1620 Nectarine Street

Fernandina Beach, FL 32034
Address
(904) 557-9143
Telephone

For the County:

Mike Mullin
Name
County Manager
Title
96135 Nassau Place

Yulee, FL 32097
Address
(904) 530-6010
Telephone

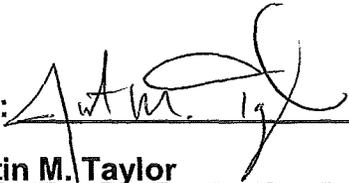
If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

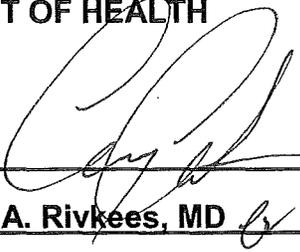
c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

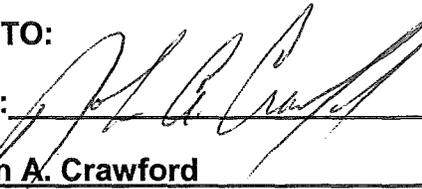
In WITNESS THEREOF, the parties hereto have caused this eight (8) page contract, with its attachments as referenced, including Attachment I (two (2) pages), Attachment II (six (6) pages), Attachment III (one (1) page), Attachment IV (one (1) page), and Attachment V (one (1) page), to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2019.

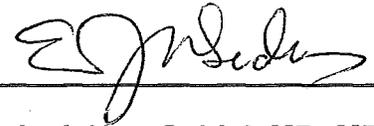
**BOARD OF COUNTY COMMISSIONERS
FOR NASSAU COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: 
NAME: Justin M. Taylor
TITLE: Chairman
DATE: September 23, 2019

SIGNED BY: 
NAME: Scott A. Rivkees, MD
TITLE: State Surgeon General
DATE: 11/1/19

ATTESTED TO:
SIGNED BY: 
NAME: John A. Crawford
TITLE: Ex-Officio Clerk
DATE: September 25, 2019

SIGNED BY: 
NAME: Eugenia J. Ngo-Seidel, MD, MPH
TITLE: CHD Director/Administrator
DATE: 8/23/2019

MES
09.24.19

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For the State:

For the County:

Sherry Sayre

Mike Mullin

Name

Name

Accountant IV

County Manager

Title

Title

1620 Nectarine Street

96135 Nassau Place

Fernandina Beach, FL 32034

Yulee, FL 32097

Address

Address

(904) 557-9143

(904) 530-6010

Telephone

Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

ATTACHMENT I
NASSAU COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT II
NASSAU COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/19	0	524327	524327
2. Drawdown for Contract Year October 1, 2019 to September 30, 2020	0	-64861	-64861
3. Special Capital Project use for Contract Year October 1, 2019 to September 30, 2020	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2019 to September 30, 2020	0	459466	459466

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide.
Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

NASSAU COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 CHD - TB COMMUNITY PROGRAM	7,420	0	7,420	0	7,420
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,977	0	5,977	0	5,977
015040 FAMILY PLANNING GENERAL REVENUE	31,825	0	31,825	0	31,825
015040 PRIMARY CARE PROGRAM	112,960	0	112,960	0	112,960
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	116,301	0	116,301	0	116,301
015050 CHD GENERAL REVENUE NON-CATEGORICAL	776,658	0	776,658	0	776,658
GENERAL REVENUE TOTAL	1,051,141	0	1,051,141	0	1,051,141
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	2,364	0	2,364	0	2,364
NON GENERAL REVENUE TOTAL	2,364	0	2,364	0	2,364
3. FEDERAL FUNDS - STATE					
007000 WIC BREASTFEEDING PEER COUNSELING PROG	37,500	0	37,500	0	37,500
007000 COASTAL BEACH WATER QUALITY MONITORING	8,208	0	8,208	0	8,208
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	35,000	0	35,000	0	35,000
007000 FAMILY PLANNING TITLE X - GRANT	28,833	0	28,833	0	28,833
007000 HURRICANE CRISIS COAG FOOD AND WATER	1,060	0	1,060	0	1,060
007000 IMMUNIZATION ACTION PLAN	6,961	0	6,961	0	6,961
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	2,336	0	2,336	0	2,336
007000 MCH SPEC PRJ SOCIAL DETERMINANTS HLTH COMM EDU	5,825	0	5,825	0	5,825
007000 MCH SPECIAL PROJCT DENTAL	6,000	0	6,000	0	6,000
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	70,263	0	70,263	0	70,263
007000 BASE EMERGENCY OPERATIONS COORDINATON (ESF8)	62,618	0	62,618	0	62,618
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	45,000	0	45,000	0	45,000
007000 SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM - ED	25,000	0	25,000	0	25,000
007000 WIC PROGRAM ADMINISTRATION	575,472	0	575,472	0	575,472
015075 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	28,591	0	28,591	0	28,591
015075 SUPPLEMENTAL SCHOOL HEALTH	18,817	0	18,817	0	18,817
FEDERAL FUNDS TOTAL	957,484	0	957,484	0	957,484
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	99,825	0	99,825	0	99,825
001092 CHD STATEWIDE ENVIRONMENTAL FEES	248,425	0	248,425	0	248,425
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	19,254	0	19,254	0	19,254
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	1,400	0	1,400	0	1,400
001206 SEPTIC TANK RESEARCH SURCHARGE	2,086	0	2,086	0	2,086
001206 SEPTIC TANK VARIANCE FEES 50%	600	0	600	0	600
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	350	0	350	0	350
001206 DRINKING WATER PROGRAM OPERATIONS	1,260	0	1,260	0	1,260
001206 REGULATION OF BODY PIERCING SALONS	50	0	50	0	50
001206 TANNING FACILITIES	1,000	0	1,000	0	1,000
001206 ONSITE SEWAGE TRAINING CENTER	600	0	600	0	600
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	300	0	300	0	300

ATTACHMENT II

NASSAU COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
001206 MOBILE HOME & RV PARK FEES	850	0	850	0	850
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	376,000	0	376,000	0	376,000
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	9,500	9,500	0	9,500
001148 CHD CLINIC FEES	0	467,000	467,000	0	467,000
MEDICAID TOTAL	0	476,500	476,500	0	476,500
7. ALLOCABLE REVENUE - STATE:					
001009 CHD LOCAL ENVIRONMENTAL FEES	100	0	100	0	100
018000 CHD LOCAL REVENUE & EXPENDITURES	1,025	0	1,025	0	1,025
031005 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	3,000	0	3,000	0	3,000
ALLOCABLE REVENUE TOTAL	4,125	0	4,125	0	4,125
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	72,123	72,123
PHARMACY DRUG PROGRAM	0	0	0	9,202	9,202
WIC PROGRAM	0	0	0	1,360,875	1,360,875
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	8,114	8,114
IMMUNIZATIONS	0	0	0	85,753	85,753
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	1,536,067	1,536,067
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	1,091,226	1,091,226	0	1,091,226
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	1,091,226	1,091,226	0	1,091,226
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	15,050	15,050	0	15,050
001094 CHD LOCAL ENVIRONMENTAL FEES	0	82,150	82,150	0	82,150
001110 VITAL STATISTICS CERTIFIED RECORDS	0	82,000	82,000	0	82,000
FEES AUTHORIZED BY COUNTY TOTAL	0	179,200	179,200	0	179,200
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	19,350	19,350	0	19,350
001090 CHD CLINIC FEES	0	5,000	5,000	0	5,000
005000 CHD LOCAL REVENUE & EXPENDITURES	0	1,100	1,100	0	1,100
008050 SCHOOL HEALTH SERVICES - LOCAL AGENCY FUNDING	0	67,614	67,614	0	67,614
010400 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	500	500	0	500
011000 CHD HEALTHY START COALITION CONTRACT	0	2,000	2,000	0	2,000
011000 CHD LOCAL REVENUE & EXPENDITURES	0	75	75	0	75
011001 CHD HEALTHY START COALITION CONTRACT	0	285,086	285,086	0	285,086

ATTACHMENT II

NASSAU COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2019 to September 30, 2020

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
012020 CHD LOCAL ENVIRONMENTAL FEES	0	50	50	0	50
029000 CHD LOCAL REVENUE & EXPENDITURES	0	2,500	2,500	0	2,500
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	64,861	64,861	0	64,861
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	448,136	448,136	0	448,136
12. ALLOCABLE REVENUE - COUNTY					
001009 CHD LOCAL ENVIRONMENTAL FEES	0	100	100	0	100
018000 CHD LOCAL REVENUE & EXPENDITURES	0	1,025	1,025	0	1,025
031005 CHD SALE OF SERVICES IN OR OUTSIDE OF STATE GOVT	0	3,000	3,000	0	3,000
COUNTY ALLOCABLE REVENUE TOTAL	0	4,125	4,125	0	4,125
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	3,302,690	3,302,690
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	63,682	63,682
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	18,690	18,690
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	3,385,062	3,385,062
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	2,391,114	2,199,187	4,590,301	4,921,129	9,511,430

ATTACHMENT II

NASSAU COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2019 to September 30, 2020

	Quarterly Expenditure Plan								Grand Total	
	FTE's (0.00)	Clients Units	Services/ Visits	1st	2nd (Whole dollars only)	3rd	4th	State		County
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.12	88	106	2,325	2,712	2,712	2,325	10,074	0	10,074
SEXUALLY TRANS. DIS. (102)	1.90	1,057	1,289	31,447	36,679	36,679	31,448	0	136,253	136,253
HIV/AIDS PREVENTION (03A1)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.70	30	337	15,648	18,251	18,251	15,649	67,799	0	67,799
ADAP (03A4)	0.57	24	293	9,813	11,446	11,446	9,812	42,517	0	42,517
TUBERCULOSIS (104)	0.13	40	56	2,474	2,886	2,886	2,475	10,571	150	10,721
COMM. DIS. SURV. (106)	3.42	0	2,569	63,669	74,263	74,263	63,669	275,864	0	275,864
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.14	0	100	23,232	27,097	27,097	23,233	100,159	500	100,659
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.79	5,494	12,995	20,629	24,061	24,061	20,629	0	89,380	89,380
COMMUNICABLE DISEASE SUBTOTAL	9.77	6,733	17,745	169,237	197,395	197,395	169,240	506,984	226,283	733,267
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	0.47	0	90	11,119	12,969	12,969	11,118	48,144	31	48,175
WIC (21W1)	11.93	2,830	31,208	172,759	201,503	201,503	172,759	747,522	1,002	748,524
TOBACCO USE INTERVENTION (212)	0.00	0	0	0	0	0	0	0	0	0
WIC BREASTFEEDING PEER COUNSELING (21W2)	2.45	0	3,376	23,143	26,994	26,994	23,143	100,068	206	100,274
FAMILY PLANNING (223)	3.27	491	929	43,489	50,725	50,725	43,490	62,994	125,435	188,429
IMPROVED PREGNANCY OUTCOME (225)	0.00	0	0	0	0	0	0	0	0	0
HEALTHY START PRENATAL (227)	3.05	411	2,249	45,747	53,358	53,358	45,746	0	198,209	198,209
COMPREHENSIVE CHILD HEALTH (229)	0.35	35	245	3,900	4,549	4,549	3,899	0	16,897	16,897
HEALTHY START CHILD (231)	2.63	303	1,676	35,199	41,055	41,055	35,199	0	152,508	152,508
SCHOOL HEALTH (234)	3.39	0	76,015	67,476	78,703	78,703	67,477	172,838	119,521	292,359
COMPREHENSIVE ADULT HEALTH (237)	4.73	261	640	97,719	113,977	113,977	97,719	57,480	365,912	423,392
COMMUNITY HEALTH DEVELOPMENT (238)	1.42	0	965	24,034	28,033	28,033	24,034	104,134	0	104,134
DENTAL HEALTH (240)	10.07	3,089	6,570	208,884	243,638	243,638	208,883	68,457	836,586	905,043
PRIMARY CARE SUBTOTAL	43.76	7,420	123,963	733,469	855,504	855,504	733,467	1,361,637	1,816,307	3,177,944
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.28	504	504	5,090	5,937	5,937	5,089	22,053	0	22,053
LIMITED USE PUBLIC WATER SYSTEMS (357)	1.90	106	856	30,214	35,241	35,241	30,213	100,817	30,092	130,909
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	3.97	933	3,092	65,177	76,021	76,021	65,177	270,146	12,250	282,396
Group Total	6.15	1,543	4,452	100,481	117,199	117,199	100,479	393,016	42,342	435,358
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.03	15	4	551	643	643	552	2,389	0	2,389
FOOD HYGIENE (348)	0.71	48	211	10,157	11,847	11,847	10,158	37,920	6,089	44,009

ATTACHMENT II

NASSAU COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2019 to September 30, 2020

	Quarterly Expenditure Plan									Grand Total
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	
	(0.00)	Units	Visits	(Whole dollars only)						
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (351)	0.30	47	100	5,602	6,535	6,535	5,602	150	24,124	24,274
MIGRANT LABOR CAMP (352)	0.00	0	0	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.03	14	16	448	523	523	448	0	1,942	1,942
MOBILE HOME AND PARK (354)	0.15	18	53	2,681	3,126	3,126	2,681	10,936	678	11,614
POOLS/BATHING PLACES (360)	0.49	204	447	8,126	9,478	9,478	8,127	35,059	150	35,209
BIOMEDICAL WASTE SERVICES (364)	0.15	61	57	2,666	3,110	3,110	2,667	11,003	550	11,553
TANNING FACILITY SERVICES (369)	0.06	24	69	997	1,163	1,163	997	4,270	50	4,320
Group Total	1.92	431	957	31,228	36,425	36,425	31,232	101,727	33,583	135,310
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.05	0	35	698	814	814	697	0	3,023	3,023
Group Total	0.05	0	35	698	814	814	697	0	3,023	3,023
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.00	0	0	34	40	40	33	0	147	147
RABIES SURVEILLANCE (366)	0.07	4	0	1,447	1,688	1,688	1,447	0	6,270	6,270
ARBORVIRUS SURVEIL. (367)	1.78	0	1,370	16,378	19,103	19,103	16,378	0	70,962	70,962
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	51	59	59	51	0	220	220
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	1.85	4	1,370	17,910	20,890	20,890	17,909	0	77,599	77,599
ENVIRONMENTAL HEALTH SUBTOTAL	9.97	1,978	6,814	150,317	175,328	175,328	150,317	494,743	156,547	651,290
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	6,405	7,470	7,470	6,405	27,750	0	27,750
MEDICAID BUYBACK (611)	0.00	0	0	12	13	13	12	0	50	50
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	6,417	7,483	7,483	6,417	27,750	50	27,800
TOTAL CONTRACT	63.50	16,131	148,522	1,059,440	1,235,710	1,235,710	1,059,441	2,391,114	2,199,187	4,590,301

ATTACHMENT III
NASSAU COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

Attachment IV
Fiscal Year - 2019 - 2020
Nassau County Health Department
Facilities Utilized by the County Health Department

Complete Location (Street Address, City, Zip)	Facility Description And Official Building Name (if applicable) (Admin, Clinic, Env'n Hlth, etc.)	Lease/ Agreement Number	Type of Agreement (Private Lease thru State or County, other - please define)	Complete Legal Name of Owner	SQ Feet	Employee Count (FTE/OPS/ Contract)
30 S 4th Street, Fernandina Beach, FL 32034	Admin (EPI, Director, Business Office)	N/A	County Owned	Board of County Commissioners	6220	7
1620 Nectarine St, Fernandina Beach, FL 32034	Clinic/Vital Stats/HS/HIV	N/A	County Owned	Board of County Commissioners	5850	14
45377 Mickler St, Callahan, FL 32011	Clinic/WIC/Schl hlth	N/A	County Owned	Board of County Commissioners	2500	7
37203 Pecan St, Hilliard, FL 32046	Dental Clinic/WIC/Schl hlth	N/A	County Owned	Board of County Commissioners	4350	7
86014 Pages Dairy Rd, Yulee, FL 32097	Clinic/WIC/Schl hlth	N/A	County Owned	Board of County Commissioners	5765	9
96135 Nassau Place, Ste B, Yulee, FL 32097	Env'n Hlth	N/A	County Owned	Board of County Commissioners	1350	5
Yulee Dental Clinic 86207 Felmore Rd Yulee FL 32097	Dental Clinic	NA	Private Lease	Nassau County School Board	1289	8
77150 Citizens Circle, Yulee, FL 32097	Information Tech	N/A	County Owned	Board of County Commissioners	225	1

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

